

# University of the Philippines OPEN UNIVERSITY College 4031 Laguna

### UNIVERSITY CLEARANCE FORM FOR STUDENTS

(PRINT IN BLOCK LE	ETTERS)				
	,				
NAME.	(Family)	(First)	(Middle)		
STUDENT NO.:					
PROGRAM:	OGRAM:MAJOR (if applicable):				
First Enrollment:	Semester/Trimeste	er, 2020	<u> </u>		
Last Enrollment:	Semester/Trimest	er/Mid-Year, 20	-20		
Reason for clearance:					
_					
In-chai	rge, OSA	In-Cl	narge, Library		
Date		Date			
L	vaic.		Date		
	Facul	ty Dean			
	I	Date			
	Chief, Accounting Office		ate		
	Criler, Accounting Office	D	ate		
University Registrar		D	ate		
Graduation fee paid under C.R. No. (disregard if not graduating) Dated					
	(		0/		
( ) Fo ( ) Fo If 1	aid as new student (PHP 100 or refund or donation to UPOU Alumni F I do not refund the deposit fee e university, I am authorizing	Foundation Incorporated after one {1} semester t	ipon approval of the clearance from		
	Signature of Student		 Date		

Important: Always retain one copy which you will present to the Office of the University Registrar each time you transact business requiring clearance (e.g. application for transcript, claim of diploma, etc.)



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In-charge, OSA		In-Char	ge, Library		
Date		Date			
	Faculty ————————————————————————————————————	Dean			
	Dai	te			
	Chief, Accounting Office	Dat	e		
University Registrar		Dat	e		
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		ate				
	D	ate				
	Chief, Accounting Office	Da	te			
	O					
University Registrar		Da	ate			
Graduation f	ee paid under C.R. No. (dis	regard if not graduatir	ng)dated			
	d as new student (PHP 100.	00):				
<ul><li>( ) For refund</li><li>( ) For donation to UPOU Alumni Foundation Incorporated (UPOU AFI)</li></ul>						
If I do not refund the deposit fee after one {1} semester upon approval of the clearance from the university, I am authorizing the UPOU to transfer the funds to the UPOU AFI.						
	<i>y,</i>		<del></del>			
	Signature of Student		Date			

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