



UNIVERSITY OF THE PHILIPPINES DILIMAN

# STUDENT AFFAIRS AND SERVICES

## OFFICE OF THE VICE CHANCELLOR FOR STUDENT AFFAIRS

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The office guides and supports students throughout their stay in the University. The various units under the OVCSA cover all the concerns relevant to student life: scholarships, dormitories, counseling, mentoring, food services, opportunities for part-time work, student organizations and a range of campus activities.

Various activities are also organized by the Office in coordination or partnership with the colleges, the University Student Council and college councils to make students aware of available student services on campus.

### Scholarships and Grants

The Office of Scholarships and Grants (OSG) offers support programs for students in need of financial assistance.

The OSG programs include:

Socialized Tuition (ST) System. The ST System provides tuition discount at rates that are based on the assessment of the paying capacity of the household to which a student belongs. This assessment looks at the income as well as the socio-economic characteristics of the household. Please refer to the 'Important Dates' column for the Application Schedule.

Private and Government funded Scholarship Grants. Scholarships provide various financial support, such as tuition subsidy, monthly stipends, book allowances

and other semestral benefits that students will need to continue studying in UP. Scholarship grants are based on merit, which is usually determined by the academic performance of the applicant.

Student Assistantships. Student assistantships provide additional allowance for students who are willing to work in different offices of UP Diliman. Qualified student assistants can render service for a maximum of 120 hours per month at a rate of P 60 per hour.

Student Loan. Students who experience difficulties in relation to paying their tuition and other academic related expenditures may apply for a student loan at 'student friendly' payment schemes.

Adopt-a-Student Program. The Program, through the Diliman Committee on Scholarships and Financial Assistance (DCSFA) grants additional allowances to students with urgent financial needs during the semester. Depending on the financial status of the beneficiary, the said committee can provide at least P 2,000 per month to each qualified student.

DOST Core Group. The Core Group attends to the DOST Scholars who are enrolled in UP Diliman. It monitors the scholars' academic performance, facilitates the release of their stipends and manages the Science and Technology Learning Assistance Program.

### Student Housing

The Office of Student Housing (OSH) manages the residence halls in UP Diliman. The residence halls provide an atmosphere conducive to sound intellectual, physical, emotional, spiritual, social and cultural pursuits. They are living laboratories on campus where students are able to integrate the interplay between academic and non-academic learning experiences.

The residence halls' built-in program of activities and services complement the academic programs of the University and capture the essential elements of a "home away from home" where our student-residents obtain an enriching group living experience.

The OSH operates twelve (12) residence halls on campus. Of

these, the Kalayaan Residence Hall houses first year students. It operates on a single-fee system, a payment scheme that covers board and lodging costs. Please refer to the 'Important Dates' column for the Application Schedule.

Since 2015, the OVCSA through OSH launched the Project balikUPDorm where past residents celebrate the UP Diliman dormitory life.

### Important Dates

#### ADVANCE REGISTRATION

July 1-5, 2019  
Office of the University Registrar

#### FRESHIE ORIENTATION PROGRAM

School of Statistics Auditorium  
July 2-5, 1-5pm  
July 6 8-12nn

#### PARENTS' ORIENTATION PROGRAM

NISMED Auditorium  
July 2-5, 1-5pm  
July 6 8-12nn

#### UNIVERSITY WELCOME ASSEMBLY

August 2, 2019  
Schedule per college will be posted on our FB page.  
Venue will be announced during the FOP.

Schedule of Application for the Socialized Tuition System will be posted on:  
<https://www.sts.up.edu.ph>

Dorm Application will start on May 1, 2019  
<http://www.dormapplication.upd.edu.ph>

## Student Activities

The Office of Student Activities (OSA) facilitates student leadership programs, provides administrative support for the University Student Council (USC) and acts as Secretariat for the conduct of the yearly USC Elections and the Philippine Collegian Editorial Examination.

The office also coordinates with about 200 registered university-based student organizations. Student organizations are categorized as academic, alliance, cause-oriented, community service, dormitory association, fraternity, regional/provincial, religious, special interest, sorority, sports and recreation. Depending on their inclinations and needs, freshmen may join student organizations. However, we encourage that freshmen consider joining organizations only after they have fully adjusted to university life.

## Counseling Services

The Office of Counseling and Guidance (OCG) is committed to the holistic development of students for them to realize their potential to acquire skills and values that will enable them to become socially responsible and well-rounded leaders of the global community.

The OCG offers counseling services rendered by professionally trained guidance services specialists. It also runs programs and services on career development, leadership trainings, life-skill workshops, stress management, wellness programs, psychological testing and career placement.

## Learning Support Services

The Diliman Learning Resource Center (DLRC) supplements, complements and coordinates the learning assistance programs to ensure that the goal of promoting academic excellence is realized in a more nurturing environment.

The office offers life academic tutorials, skills trainings and psychosocial programs aimed at helping students adjust to their learning and social environment.

Freshmen are entitled to 20 hours of complimentary computer use for their first semester in the University.

## Student Conduct and Discipline

The Student Disciplinary Council (SDC) is a disciplinary body formed by the Chancellor to help promote student ethical behavior and the values of honor and integrity as necessary complements to the pursuit of academic excellence, social responsibility, and personal development.

The SDC ensures the full implementation of the policies and procedures of the 2012 Code of Student Conduct.

Students may come to the SDC office to report any form of student misconduct or to seek clarification regarding the provisions of the Code of Student Conduct.

## Food Service

The University Food Service (UFS) is committed to serve its constituents, primarily the students, to have access to nutritious, safe, delicious and affordable food.

Value meals priced at P50.00 are also offered at the Grill canteen.

The UFS also offers baked products like cakes, pies, pastries, cookies, breads and rolls

## CONTACT US

### Office of Counseling and Guidance

Room 3206-3208  
College of Arts and Letters  
Telephone: (632) 929-5835  
UP VoIP: (632) 981-8500 local 4501

### Office of Student Activities

Conference Room  
Ilang-Ilang Residence Hall  
UP VoIP: (632) 981-8671 or 8672  
<http://www.osa.upd.edu.ph/>

### Office of Student Housing

Acacia Residence Hall  
UP VoIP: (632) 981-8500  
local 4524 or 4510

### Office of Scholarships and Grants

Room 201  
UP Institute for Small Scale Industries  
UP VoIP: (632) 981-8500  
Local 4503-4505

### Student Disciplinary Council

Room 517  
College of Engineering  
Telephone (632) 426-4940  
UP VoIP: (632) 981-8500 local 4509  
[sdt@up.edu.ph](mailto:sdt@up.edu.ph)

### University Food Service

Kalayaan Residence Hall Canteen  
Telephone (632) 929-2196  
UP VoIP: (632) 981-8500 local 4518

### Diliman Learning Resource Center

Kamia Residence Hall  
Telephone (632) 927-5802  
UP VoIP: (632) 981-8500 local 4622

### University Student Council (USC)

Sampaguita Residence Hall  
UP VoIP: (632) 981-8500 local 4521

### UP Diliman Police

UP VoIP: (632) 981-8500 local 113, 4001-4002; 4008

**For announcements and updates please like our Facebook page or visit our website: [www.ovcsa.upd.edu.ph](http://www.ovcsa.upd.edu.ph)**